

Audit Committee Meeting  
Tuesday, December 8, 2015

**AUDIT COMMITTEE MEETING**

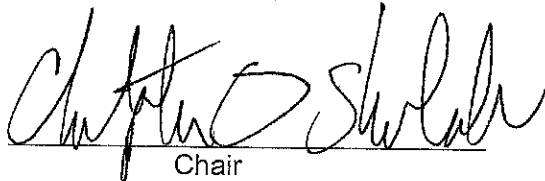
The Board of County Road Commissioners of Iron County held its Audit Committee Meeting on Tuesday, December 8, 2015 at 8:15 a.m. in the Road Commission office, 800 West Franklin Street, Iron River, Michigan.

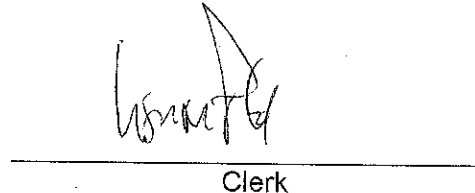
Present were, Commissioners Chairman Chris Sholander, Vice Chairman Joe Sabol, Charles Battan, Ernest Schmidt, Dan Germic, Finance Director/Clerk, Lisa Powell, and Superintendent/Manager Douglas Tomasoski.

The Board reviewed Payrolls, Prepaid Claims, and Accounts Payables for the month of November.

At 8:25 a.m. with no further business to be discussed, it was motioned by Germic, supported by Schmidt to adjourn the Audit Committee Meeting.

All Ayes  
No Nays  
Motion carried.

  
Chair

  
Clerk

**REGULAR MEETING**

The regular meeting of the Board of County Road Commissioners of Iron County was held on Tuesday, December 8, 2015 at 8:30 a.m. in the Road Commission office at 800 W. Franklin Street, Iron River, Michigan.

Present for the roll call were, Chairman Chris Sholander, Vice-Chairman Joe Sabol, Commissioners Charles Battan, Ernest Schmidt, Dan Germic, along with Superintendent/Manager Doug Tomasoski, Finance Director/Clerk Lisa Powell and Attorney Mark Tousignant.

Chairman Sholander led the Pledge of Allegiance and opened the meeting.

There were no changes to the agenda

**MINUTES TO BE APPROVED**

- Audit and Regular Meetings of November 10, 2015
- Special meeting of November 24, 2015
- Special Meeting of November 30, 2015

It was motioned by Sabol, supported by Battan, to approve the above referenced minutes.

All Ayes

No Nays

Motion carried.

**DISBURSEMENTS TO BE APPROVED**

The disbursements to be approved included Payrolls of \$121,070.67 Prepaid Claims of \$510,700.18, and Accounts Payables of \$183,248.88 for a total of \$815,019.73. There was discussion about the working balance of 1.4m, which is under the 1.6m limit. We are expecting Marquette Road Commission payment of approx. \$300,000, County payment of approx. \$213,000 in Heritage Trail reimbursement as well as Township reimbursement for projects.

It was motioned by Schmidt supported by Germic, to approve the Audit Committee Report dated December 8, 2015 covering the aforementioned disbursements.

Roll call vote: Ayes: Germic, Sabol, Schmidt, Battan, Sholander

Nays: None

Motion carried.

**SUPERINTENDENT'S REPORT**

Superintendent Tomasoski reported on the following:

- Bates Amasa bridge open with final paperwork and MDOT review to be done.
- CR424 and Sunset Lake Road are in. There will be a June letting. Authorize the Project Engineer.
- 2016 projects are coming in from the Townships. Chip seals to be started early June with mid July completion date.
- MDOT budget meeting, slight increase with the 5 year average used.
- Gravel pit up north is being considered.

A motion from Sabol, with support from Schmidt to accept the Superintendent report.

All Ayes

No Nays

Motion carried.

**DELEGATIONS**

Bates-nothing

CF-Tom Lesandrini is getting calls on icy roads.

Hematite-not present

Iron River-Scott Tarsi addressed the Board with a Thank you for the gravel, they really appreciate it.

Mansfield-Dick Dryjanski indicated that his 3 year road plan is tabled and will appear at the meeting on the 17<sup>th</sup>.

Mastodon-Frank Siewiorek-not present, Ray Kudwa-Their road list will be after their March meeting.  
Stambaugh-nothing

**COMMITTEE REPORTS**

Chairman Chris Sholander commented on the consolidation committees draft of employee reorganization.

**OLD BUSINESS**

**HERITAGE TRAIL**

A majority of the punch list items are done.

**NEW BUSINESS**

**SUNSET LAKE PHASE 1 AUTHORIZATION OF PROJECT ENGINEER**

The project engineer was authorized as Doug Tomasoski with a motion by Schmidt and supported by Sabol.

Ayes: All

Nays: None

Motion carried.

**SET DATE AND TIME FOR 2016 BUDGET APPROVAL AND 2015 BUDGET AMENDMENTS**

Budget meeting was set this on December 29, 2015, Tuesday at 4:30 pm.

**SET DATE FOR REORGANIZATIONAL MEETING**

The Reorganizational Meeting was set for January 4, 2016, Monday at 4:30 pm.

**PUBLIC COMMENT**

Resident on New Bristol Road would like to see a reduced speed of 25 on the road. Chairman indicated that we will do our part.

County Chairman Tim Aho indicated that the reimbursement payment should be approved on the 8<sup>th</sup> and payment to be transferred on the 9<sup>th</sup> to our account.

County Commissioner Jim Brennan complimented the Road Commission on attending a meeting at the County and addressed the MERS funding shortage. Ray Kudwa indicated the State is fully funded.

**ATTORNEY'S REPORT**

Pakala Road and Tree Line Road abandonment are being worked on.

**COMMISSIONERS' COMMENTS**

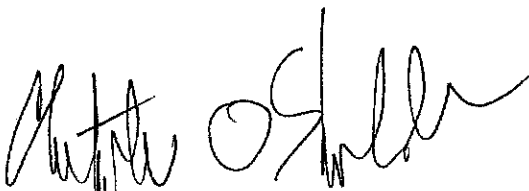
Chairman Sholander pointed out the Draft list of 2016 meetings to look at for the Reorganizational meeting.

At 9:22 a.m. with no further business to come before the Board, it was motioned by Sabol, supported by Schmidt, to adjourn the regular meeting.

Ayes: All

Nays: None

Motion carried.



Chris Sholander, Chairman



Lisa M. Powell, Clerk

## 2016 BUDGET HEARING

The Board of County Road Commissioners of Iron County held a Budget Hearing for the purpose of reviewing the proposed 2016 fiscal year budget on Tuesday, December 8, 2015 at 9:22a.m. in the Road Commission office at 800 W. Franklin Street, Iron River, Michigan.

Present were Chairman Chris Sholander, Vice Chairman Joe Sabol and Commissioners Ernest Schmidt, Dan Germic and Charles Battan; Superintendent/Manager Doug Tomasoski; Finance Director/Clerk Lisa Powell.

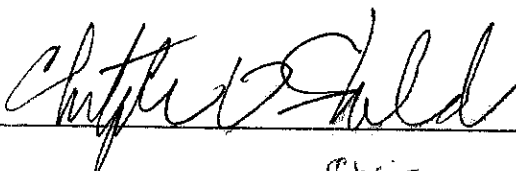
The Board reviewed the proposed 2016 fiscal year budget prepared by the administrative staff. Tomasoski explained the road projects scheduled for 2016 and discussed the projected revenues and expenditures for the upcoming year.

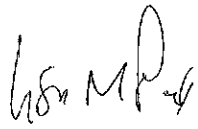
At 10:50 a.m. it was motioned by Sabol, supported by Germic, to adjourn the Budget Hearing.

All Ayes

No Nays

Motion carried.

  
Chair

  
Clerk

Special Meeting  
Tuesday, December 29, 2015

### **SPECIAL MEETING**

The Board of County Road Commissioners of Iron County held a Special Meeting on Tuesday, December 29, 2015 at 4:30 p.m. in the Road Commission office located at 800 West Franklin Street, Iron River, Michigan.

Present were Chairman Chris Sholander, Vice Chairman Joe Sabol, Commissioners Charles Battan, Ernest Schmidt, Dan Germic, Superintendent/Manager Doug Tomasoski, Finance Director/Clerk Lisa Powell.

Also present was Patti Leonoff, staff member.

The purpose of the special meeting was to approve the 2016 budget, 2015 budget amendments, discuss Superintendent evaluation and non-union wages.

Chairman Sholander called the meeting to order and led the pledge of allegiance.

#### **Approve the 2016 Budget**

Vice Chair Sabol made a motion to accept the 2016 budget as presented with support by Commissioner Germic.

On a roll call vote-Ayes: Battan, Schmidt, Sabol, Germic and Sholander.

Nays: None

Motion carried

#### **2015 Budget Amendments**

A motion made by Commissioner Germic to amend the 2015 Budget as presented, with support from Commissioner Schmidt.

On a roll call vote-Ayes: Germic, Sabol, Schmidt, Battan and Sholander

Nays: None

Motion carried

#### **Non Union Wages**

A motion made by Commissioner Schmidt to increase the nonunion wages the same as the union contract wage increase, that of \$.30 an hour. Support by Commissioner Sabol.

On a roll call vote-Ayes: Battan, Schmidt, Sabol, Germic and Sholander.

Nays: None

Motion carried

#### **Superintendent Evaluation**

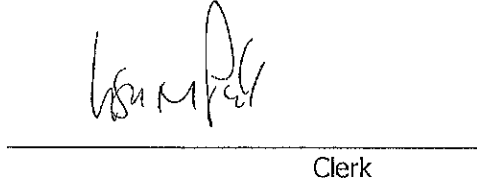
Special Meeting  
Tuesday, December 29, 2015

The Commissioners will turn in the evaluation forms to the Chairman for him to compile the results. The Personnel Committee will meet with the Superintendent to go over the evaluations. The results of the meeting will be brought to the next regular meeting on January 12, 2016.

With no further business to come before the Board it was motioned by Sabol, supported by Gemic to adjourn the special meeting at 5:19pm.

Ayes: All  
Nays: None  
Motion carried.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Clerk

## Minutes for the 2016 Reorganizational Meeting

January 4, 2016 at 4:30pm

1. Clerk Lisa Powell called the Reorganizational Meeting of the Iron County Road Commissioners of Iron County to order at 4:30pm in the Road Commission office at 800 W. Franklin Street, Iron River, Michigan.

2. Pledge of Allegiance and roll call.  
Commissioners Chuck Battan, Chris Sholander, Ernie Schmidt, Joe Sabol and Dan Germic were present also present Doug Tomasoski, Superintendent/Manager.

3. Clerk Lisa Powell called three times for nominations for Chairman for 2016.

The first nomination was for Commissioner Chris Sholander by Commissioner Joe Sabol. There were no other nominations.

A roll call vote was taken on the Sholander nomination:

Ayes: Battan, Sholander, Schmidt, Sabol and Germic

Nays: none

Sholander nomination passed.

Majority vote reached on the Sholander nomination for Chairman.

Clerk Powell declares Commissioner Chris Sholander Chairman of the Board of Commissioner for Iron County for 2016.

4. Clerk Powell called three times for nominations for Vice Chairman for 2015. Commissioner Dan Germic nominated Joe Sabol for Vice Chairman. There were no other nominations.

A roll call vote was taken on the Sabol nomination:

Ayes: Battan, Sholander, Schmidt, Sabol and Germic.

Nays: None

Majority vote reached on Sabol for Vice Chairman.

Clerk Powell declared Commissioner Joe Sabol Vice Chairman of the Board of County Road Commissioners of Iron County for 2016.

5. In a motion by Commissioner Schmidt, supported by Commissioner Sabol, the Board set the Audit and Regular meeting schedule for 2016 for the second Tuesday of each month at 8:15 for the Audit Committee Meeting and 8:30 am for the Regular Meeting as follows:

January 12<sup>th</sup>

February 9<sup>th</sup>  
 March 8<sup>th</sup>  
 April 12<sup>th</sup>  
 May 10<sup>th</sup>  
 June 14<sup>th</sup>  
 July 12<sup>th</sup>  
 August 9<sup>th</sup>  
 September 13<sup>th</sup>  
 October 11<sup>th</sup>  
 November 8<sup>th</sup>  
 December 13<sup>th</sup>

A roll call vote was taken:

Ayes: Battan, Sholander, Schmidt, Sabol and Germic.

Nays: None

Motion carried.

6. Committee assignments
  - a. Audit: All Commissioners
  - b. Building and Grounds: Sabol(chair), Sholander
  - c. Township Liaison: Germic(ch), Sabol, Sholander alt
  - d. Equipment: Battan(ch), Sabol
  - e. Safety: Battan(ch), Germic
  - f. Employee Relations: Schmidt(ch), Sabol
  - g. Parks and Rec: Germic(ch)
  - h. Personnel-Schmidt(ch), Sholander

Commissioner Germic made a motion to continue on the committees as listed from 2015 (above), supported by Commissioner Schmidt.

All Ayes

No Nays

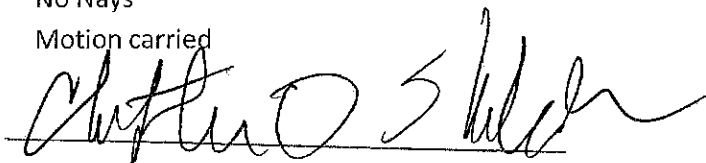
Motion carried

7. Disclosures: Commissioner Sholander disclosed that his brother is a full time employee.  
 Commissioner Ernie Schmidt disclosed that his brother-in-law is seasonal winter employee.
8. At 4:37pm it was motioned by Sabol and supported by Schmidt to adjourn the 2016 Reorganizational meeting.

All Ayes

No Nays

Motion carried



Chair



Clerk