

REGULAR MEETING

The regular meeting of the Board of County Road Commissioners of Iron County was held on Tuesday, December 13, 2022, at 8:30 a.m. in the Road Commission office at 800 W. Franklin Street, Iron River, Michigan.

Chairman Frailing led the Pledge of Allegiance and opened the meeting.

Present for the roll call were Chairman Ron Frailing, and Commissioners Chuck Battan, and Ernie Schmidt. Vice-Chairman Dan Germic and Commissioner Clisch were absent. Also present were Superintendent/Manager Douglas C. Tomasoski P.E., Finance Director Michelle Johnson, HR-PR Administrator Patti Leonoff, Interim Foreman Robert Johnson, Civil Tech Brad Toivonen, Attorney Mark Tousignant, Mastodon Twp Supervisor Frank Siewiorek and Commissioner-elect Jim Cihak.

ADDITIONS TO THE AGENDA

Accepted the agenda in a motion from Commissioner Schmidt, supported by Battan.

Ayes: All
Nays: None
Motion carried.

MINUTES TO BE APPROVED

The following minutes were presented: Audit of November 8, 2022.

A motion by Commissioner Battan, supported by Frailing, to accept the regular minutes

Ayes: Battan, Frailing
Abstention: Schmidt
Nays: None
Motion carried.

The following minutes were presented: Regular of November 8, 2022.

A motion by Commissioner Battan, supported by Frailing to accept the regular minutes

Ayes: Battan, Frailing
Abstention: Schmidt
Nays: None
Motion carried.

DISBURSEMENTS TO BE APPROVED

The disbursements to be approved included:

a. Payrolls of:	\$ 136,043.38
b. Prepaid Claims of:	86,302.80
c. Accounts Payables of:	273,100.85

Total: \$ 495,447.03

It was motioned by Battan, supported by Schmidt to approve the Audit Committee Report dated November 8, 2022, covering the above disbursements.

Roll call vote: Ayes- Schmidt, Battan, Frailing
Nays: None
Motion carried.

SUPERINTENDENT'S REPORT

Superintendent Tomasoski then gave his report.

Sand- Balance of 2022 sand quantities will be delivered in 2023 at 2022 prices.

Asset Management- The Asset Management plan will be finalized and presented to the Board at the end of year meeting.

Equipment-Bids for the chassis were sent out and are due back by December 16th. Staff met with MJ Electric regarding generators; funding will be a part of the budgeting process.

Employment Items- Kevin Schiavo was announced to have accepted the position of Engineering Assistant/ Construction Foreman with an anticipated start date of January 3, 2023.

General/Misc.-Bridge Inspections-Final reports are expected to be received soon. Idlewild Bridge had some issues noted by the inspectors and pending the discussion and recommendation from them later today, the bridge will need a load restriction change or may need to be temporarily closed for the winter. Interim Foreman Johnson will check today for the current location of the reduced load signs in relation to the bridge. A Critical Bridge Grant funding source will be investigated. Commissioner Battan inquired if any bridge work was scheduled on M-69 for 2023; outside of routine maintenance, no major work is scheduled. MDOT Winter Letter of Understanding has been received.

Stager Lake- Superintendent Tomasoski is recommending avoiding using temporary rumble strips in front of Stager Lake Park. In researching with contractors currently using them, the feedback received was that they are often stolen and that they move around through normal use. Instead, either grinding them into the road surface or putting "stick-on" polyurethane raised rumble strips are suggested. The "stick-on" type is used on snowmobile road crossings and holds up well. Would be able to put out bids in the spring for pricing. Additionally, Rumble Strips Ahead signs and Reduced Speed Ahead signs would be put in place.

DELEGATIONS

Mastodon Township Supervisor Frank Siewiorek asked about how the Federal Forest money from 2021 was spent. He was referred to the appropriate page in the 2021 Financial Statement. He also requested that when we attend meetings that we ask around about double chip seal over gravel and how it is working for other Counties.

Bates Township Supervisor reported to Commissioner Schmidt that there were issues needing to be looked at on Helgemo Rd.; Superintendent Tomasoski and Civil Tech Toivonen will look at it.

COMMITTEE REPORTS

(d)Equipment- (Battan (ch) and Clisch) Commissioner Battan inquired about the tandem recently purchased at auction.

Still waiting on fuel tank. Superintendent Tomasoski, Civil Tech Toivonen and the Foremen met with three suppliers of fuel over the last month or so and are aiming to have bid documents out next week, with an annual fixed price contract as opposed to a price per truck load.

(g) Parks & Recreation- (Germic (ch) and Clisch) Superintendent Tomasoski wanted to make the Board aware that the Drain Commissioner Liaison will need to be reassigned in January.

(i) iv. 2023 Highway Conference and Road Show- will be reserving the two allotted room reservations.

PUBLIC COMMENT

None.

OLD BUSINESS

None.

NEW BUSINESS**FINANCE / INVESTMENT INFORMATION**

Finance Director Johnson provided information regarding an increase in the interest rate available at Miners State Bank as obtained through discussion with the County Treasurer. The savings account at CoVantage will be closed and the balance moved into the Miners account at an increased rate 3.05%

SET BUDGET APPROVAL MEETING DATE

Meeting set for December 28, 2022, at 2:30 p.m.

SCHEDULE REORGANIZATION MEETING

Meeting set for January 3, 2023, at 2:30 p.m.

SUPERINTENDENT'S EVALUATION DATE

Commissioner Schmidt will meet with him on this.

ATTORNEY'S REPORT

Attorney Tousignant wanted to make the Board aware of a FOIA request that was received and is being worked on regarding Treeline Drive.

COMMISSIONERS' COMMENTS

None.

RECESS FROM THE REGULAR MEETING INTO THE 2023 BUDGET HEARING

At 9:21 a.m., the regular meeting recessed, and the BUDGET HEARING followed, with a motion from Schmidt and supported by Battan

Ayes: All
Nays: None
Motion Carried.

BUDGET HEARING

The proposed budget was presented by the Superintendent/Manager and the Finance Director and is attached to the minutes.

RESUME REGULAR MEETING

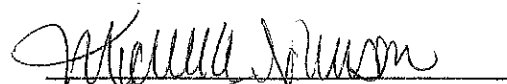
Resumed Regular Session at 10:27 a.m. with a motion by Commissioner Battan, supported by Schmidt

Ayes: All
Nays: None
Motion carried.

At 10:28 a.m. with no further business to come before the Board, it was motioned by Battan supported by Schmidt to adjourn.



Ron Frailing, Chairman



Michelle Johnson, Clerk

12/29/2022

Y: 01/01/2023 to 12/31/2023

2023 PROGRAM REVENUE BUDGET

Description	2021 ACTUALS	12/21/2022 ACTUALS	2023 BUDGET	AMENDMENT	ADJUSTED BUDGET
MILLAGE	231,011.00	234,361.67	289,000.00		289,000.00
TOTAL MILLAGE	231,011.00	234,361.67	289,000.00		289,000.00
PRIMARY ROAD - HEAVY MAINT.					
BAUMGARTNER ROAD PH2		174,563.29	8,000.00		8,000.00
BAUMGARTNER ROAD PH3		269,600.00			
BAUMGARTNER ROAD PH4			426,000.00		426,000.00
BUCK LAKE ROAD		203,359.14	8,000.00		8,000.00
CR 424 PH5 TREELINE TO BL LK HILL-STATE "D			110,200.00		110,200.00
CR 424 TREELINE TO BLUE LK HILL-STP			441,000.00		441,000.00
OTTOWA LAKE ROAD	733,520.00				
CR 424 KOLBAS					
TOTAL PRIMARY RD. HEAVY MAINT.	733,520.00	647,522.43	993,200.00		993,200.00
MICHIGAN TRANSPORTATION FUND					
MTF ENGINEERING	10,000.00	10,000.00	10,000.00		10,000.00
MTF PRIMARY ROADS	2,793,159.00	2,332,622.42	2,940,308.00		2,940,308.00
MTF LOCAL ROADS	1,232,369.00	1,021,850.04	1,291,032.00		1,291,032.00
MTF SNOW REMOVAL	154,922.00	167,183.64	156,000.00		156,000.00
TOTAL MTF	4,190,450.00	3,531,656.10	4,397,340.00		4,397,340.00
FOREST ROAD FUNDS					
FOREST ROAD FUNDS	213,418.00		213,430.00		213,430.00
TOTAL FOREST ROAD FUNDS	213,418.00		213,430.00		213,430.00
LOCAL ROAD - TOWNSHIP PROJECTS					
BATES TOWNSHIP	116,811.00	230,683.80	100,000.00		100,000.00
CRYSTAL FALLS TOWNSHIP	260,095.00	172,605.48	250,000.00		250,000.00
HEMATITE TOWNSHIP			100,000.00		100,000.00
IRON RIVER TOWNSHIP	223,093.00	202,937.69	100,000.00		100,000.00
MANSFIELD TOWNSHIP	113,333.00	22,003.00			
MASTODON TOWNSHIP	(48,941.00)	261,969.25	200,000.00		200,000.00
STAMBAUGH TOWNSHIP	205,523.00	246,652.82	200,000.00		200,000.00
TOTAL TOWNSHIP CONTRIBUTIONS	869,914.00	1,136,852.04	950,000.00		950,000.00
OTHER PROJECT CONTRIB.-WILD RIVER CULVERT					
TOTAL OTHER PROJECT CONT.					
STATE TRUNKLINE MAINTENANCE REVENUE					
STATE TRUNKLINE MAINTENANCE REVENUE	1,142,274.00	1,218,305.33	1,388,939.00		1,388,939.00
STATE TRUNKLINE AUDIT ADJUSTMENT	171,678.00				
STATE TWA NON-MAINTENANCE REVENUE	832,921.00	23,880.85	60,000.00		60,000.00
TOTAL TRUNKLINE REVENUE	2,146,873.00	1,242,186.18	1,448,939.00		1,448,939.00
SALVAGE AND OTHER SALES	18,339.00	4,237.51	4,500.00		4,500.00
STUMPAGE SALES		9,663.59	2,000.00		2,000.00
PERMITS	7,162.00	5,449.00	7,000.00		7,000.00
INTEREST INCOME	16,995.00	15,497.97	45,880.00		45,880.00
PROCEEDS FROM LEASE PURCHASES-289	242,813.00				
PROCEEDS FROM LEASE PURCH. 527 & 528		300,898.44			
LOAN PROCEEDS			175,000.00		175,000.00
SALE OF FIXED ASSETS		33.00			
GAIN/LOSS ON DISPOSAL OF EQUIP.	107,476.00				
SUBTOTAL	392,785.00	336,779.51	234,380.00		234,380.00
TOTAL REVENUE	8,777,971.00	7,129,357.93	8,526,289.00		8,526,289.00

PROGRAM EXPENDITURE BUDGET

Description	2021 ACTUALS	12/21/2022 ACTUALS	2023 BUDGET	AMENDMENT	AMENDED 2023 BUDGET
458/459 PRIMARY ROAD HEAVY MAINTENANCE					
BUCK LAKE		282,530.54	10,000.00		10,000.00
BUCK LAKE ENGINEERING	6,002.00	1,834.96			
CR 424 PH3 KOLBAS TO CR639	9,034.00				
CR 424 ENG PH4 CR639-TREELINE (BUYOU)	269.00				
CR 424 ENG PH5	3,014.00	16,401.79			
CR 424 PH5 TREELINE-BLUE LK HILL (TOPO)			550,000.00		550,000.00
CR 424 OVERLAY	47,213.00	36,591.07	95,000.00		95,000.00
CR 424 CULVERT			20,000.00		20,000.00
CR 424 PH6 ENGINEERING		612.57	5,000.00		5,000.00
BAUMGARTNER ROAD PH 2	247.00	237,949.63	10,000.00		10,000.00
BAUMGARTNER ROAD PH2 ENG	7,529.00	5,474.31			
BAUMGARTNER ROAD CULVERT	1,534.00	172.55			
BAUMGARTNER ROAD PH3 CULVERTS	24,828.00	317.44			
BAUMGARTNER ROAD PH3 CONSTRUCTION		375,910.73			
BAUMBARTNER ROAD PH3 ENG	2,562.00	3,225.65			
BAUMGARTNER PH 4 ENG		2,585.11	8,000.00		8,000.00
BAUMGARTNER ROAD PH4 CULVERT		9,167.97			
BAUMGARTNER RD PH4 207487			550,000.00		550,000.00
RAINBOW TRAIL PROJECT-206998	455.00				
BRULE MOUNTAIN CULVERT			30,000.00		30,000.00
PONOZZO ROAD GRAVEL			100,000.00		100,000.00
OTTOWA LAKE ROAD	959,892.00	1,221.30			
OTTOWA LAKE ROAD - CULVERTS	15,242.00				
OTTOWA LKE ROAD-ENGINEER	235.00				
BATES GAASTRA CULVERT	25,682.00				
WINSLOW LAKE ROAD GRAVEL			20,000.00		20,000.00
BITUMINOUS OVERLAYS (OSTERLAND RD)	99,764.00	54,555.67	50,000.00		50,000.00
PRIMARY ROAD CULVERT REPLACEMENTS	34,988.00		75,000.00		75,000.00
HAGERMAN LAKE PATCHES		36,897.63	35,000.00		35,000.00
SMOKEY LAKE RD		105,366.87	20,000.00		20,000.00
ADJ PER 2021 AUDIT	858.00				
PRIMARY ROAD NON-MOTORIZED					
466 PRIMARY ROAD ROUTINE MAINTENANCE	1,800,616.00	1,797,690.92	1,700,000.00		1,700,000.00
PRIMARY ROAD STRUCTURE MAINTENANCE	21,581.00	3,061.12	250,000.00		250,000.00
TOTAL PRIMARY ROADS	3,061,545.00	2,971,567.83	3,528,000.00		3,528,000.00
488/489 LOCAL ROAD HEAVY MAINTENANCE					
BATES TOWNSHIP	188,107.00	240,560.86	100,000.00		100,000.00
CRYSTAL FALLS TOWNSHIP	298,550.00	175,020.91	250,000.00		250,000.00
HEMATITE TOWNSHIP			100,000.00		100,000.00
IRON RIVER TOWNSHIP	268,125.00	210,741.38	100,000.00		100,000.00
MANSFIELD TOWNSHIP	118,587.00	1,000.00			
MASTODON TOWNSHIP		262,331.76	200,000.00		200,000.00
STAMBAUGH TOWNSHIP	212,536.00	256,910.35	200,000.00		200,000.00
OTHER PROJECTS - WILD RIVER CULVERT					
FINAL ACCOUNTING					
ICRC LOCAL ROAD PROJECT ENGINEERING			40,000.00		40,000.00
496 LOCAL ROAD ROUTINE MAINTENANCE	1,713,452.00	1,945,189.74	2,099,423.00		2,099,423.00
LOCAL ROAD STRUCTURE MAINTENANCE	5,984.00	1,306.12	10,000.00		10,000.00
TOTAL LOCAL ROADS	2,805,341.00	3,093,061.12	3,099,423.00		3,099,423.00
EQUIPMENT EXPENSE-DIRECT	1,227,545.00	1,264,819.70	1,195,100.00		1,195,100.00
EQUIPMENT EXPENSE-INDIRECT	410,321.00	413,994.64	475,000.00		475,000.00

2023

Page 2 of 2

12/29/2022

Y: 01/01/2023 to 12/31/2023

PROGRAM EXPENDITURE BUDGET

Description	2021 ACTUALS	12/21/2022 ACTUALS	2023 BUDGET	AMENDMENT	AMENDED 2023 BUDGET
EQUIPMENT EXPENSE-OPERATING	218,497.00	305,611.52	330,000.00		330,000.00
LESS EQUIPMENT RENTALS	(1,718,417.00)	(1,773,614.28)	(2,000,000.00)		(2,000,000.00)
EQUIPMENT EXPENSE TOTAL	137,946.00	210,811.58	100.00		100.00
DISTRIBUTIVE EXPENSES					
FRINGE BENEFITS TO DISTRIBUTE					
ENGINEER TECH TO DISTRIBUTE					
DISTRIBUTIVE EXPENSE TOTAL					
ADMINISTRATIVE EXPENSES	601,571.00	606,430.95	645,000.00		645,000.00
LESS HANDLING CHARGES		(897.34)	(1,000.00)		(1,000.00)
LESS OVERHEAD CHARGES	(193,846.00)	(134,940.26)	(152,900.00)		(152,900.00)
NET ADMINISTRATIVE EXPENSE	407,725.00	470,593.35	491,100.00		491,100.00
STATE TRUNK LINE MAINTENANCE	1,115,321.00	1,606,120.22	1,244,363.00		1,244,363.00
Audit Adj Entry- WINTER MAINT	29,019.00				
STATE TRUNK LINE TWA	833,065.00	23,880.85	60,000.00		60,000.00
STATE TRUNK LINE TOTALS					
STATE TOTAL	1,977,405.00	1,630,001.07	1,304,363.00		1,304,363.00
CAPITAL OUTLAY BUILDINGS			10,000.00		10,000.00
CAPITAL OUTLAY AMASA PIT		26,408.88	5,000.00		5,000.00
CAPITAL OUTLAY ROAD EQUIPMENT	314,049.00	166,994.13	275,000.00		275,000.00
CAPITAL OUTLAY SHOP EQUIPMENT		2,169.07	4,000.00		4,000.00
CAPITAL OUTLAY FUEL TANKS		216,113.51	111,000.00		111,000.00
CAPITAL OUTLAY ENG. & OFFICE EQUIPMENT		8,733.00	10,000.00		10,000.00
DEPRECIATION	(458,319.00)	33.00	(450,000.00)		(450,000.00)
NET CAPITAL OUTLAY	(144,270.00)	420,451.59	(35,000.00)		(35,000.00)
BOND AMORTIZATION					
LONG TERM DEBT PRINCIPAL PAY. - EQUIPMEN	227,829.00	112,219.13	10,295.00		10,295.00
LONG TERM DEBT PRINCIPAL PAY. - GARAGE	85,000.00	90,000.00	95,000.00		95,000.00
TOTAL DEBT PAYMENT EXPENSE	312,829.00	202,219.13	105,295.00		105,295.00
TOTAL LONG TERM DEBT					
INTEREST EXPENSE - GARAGE BOND	37,175.00	35,687.50	32,988.00		32,988.00
INTEREST EXPENSE - EQUIPMENT PURCHASE	5,652.00	1,193.62	20.00		20.00
BOND AMORTIZATION	680.00				
TOTAL INTEREST EXPENSE	43,507.00	36,881.12	33,008.00		33,008.00
TOTAL EXPENDITURES	8,602,028.00	9,035,586.79	8,526,289.00		8,526,289.00
TOTAL REVENUES			8,526,289.00		8,526,289.00
TOTAL EXPENDITURES			(8,526,289.00)		(8,526,289.00)
NET REVENUE OVER/(UNDER)					