

REGULAR MEETING

The regular meeting of the Board of County Road Commissioners of Iron County was held on Tuesday, April 11, 2023, at 8:31 a.m. in the Road Commission office at 800 W. Franklin Street, Iron River, Michigan.

Chairman Frailing led the Pledge of Allegiance and opened the meeting.

Present for the roll call were Chairman Ron Frailing, Vice-Chairman Dan Germic, Commissioners Ernie Schmidt, Chuck Battan, and Jim Cihak. Also present were Interim Supr./ Mngr. Brad Toivonen, Finance Director Michelle Johnson, HR-PR Administrator Patti Leonoff, Const. Forman Kevin Schiavo, Forman Dean Stolberg, Interim Foreman Robert Johnson, Iron County Commissioner Ean Bruette, and Attorney Mark Tousignant.

ADDITIONS TO THE AGENDA

Interim Superintendent Toivonen requested an addition: New Business c.) FFH16 N & S Branches of Paint River Bridges-Rehabilitation Engineering Proposals

Accepted the agenda, with the requested addition in a motion from Commissioner Schmidt, supported by Germic.

Ayes: All

Nays: None

Motion carried.

MINUTES TO BE APPROVED

The following minutes were presented: Audit of March 14, 2023

A motion by Commissioner Cihak, supported by Battan to accept the audit minutes.

Ayes: All

Nays: None

Motion carried.

The following minutes were presented: Regular of March 14, 2023

The motion by Commissioner Battan, supported by Schmidt to accept the regular minutes.

Ayes: All

Nays: None

Motion carried.

The following minutes were presented: Special of March 28, 2023

The motion by Commissioner Schmidt, supported by Cihak to accept the regular minutes.

Ayes: All

Nays: None

Motion carried.

DISBURSEMENTS TO BE APPROVED

The disbursements to be approved included:

| | |
|--------------------------|----------------------|
| a. Payrolls of: | \$ 191,420.68 |
| b. Prepaid Claims of: | 112,296.45 |
| c. Accounts Payables of: | 280,419.68 |
| Total: | \$ 584,136.81 |

It was motioned by Schmidt, supported by Germic to approve the Audit Committee Report dated March 31, 2023, covering the above disbursements.

Roll call vote: Ayes- Battan, Cihak, Germic, Schmidt, Frailing

Nays: None

Motion carried.

SUPERINTENDENT'S REPORT

Interim Supr. Toivonen then reviewed his report:

Fuel Tank Update- Trimedia was here on March 3, 2023, to review EPA regulations and conduct a site tour. Will have a draft of the SPCC plan by the end of the week.

Gravel- Northern Crushing and Screening plans to mobilize in June to do crushing for MoCorp and then go on to Oss.

Local Roads- Interim Supr. Toivonen met with Local Twp. Supervisors. Stambaugh-University agreement has been signed and the 50% deposit has been received. Bates-Helgemo Rd. is a go. Andreski Plat was cancelled by the Twp. (ICRC will still be scarifying) Long Lake and Berhardt are still on the bubble and Mastodon will probably be doing chipseal on McClaren. Due to budgetary constraints, the Road Commission will not be doing chip seal this year, and there will be no local matches made to townships for chip seal requests.

Equipment- After further discussion with Dean, the opinion is that the older trucks are too far gone/ too old to feasibly reframe them and therefore recommends looking for used trucks to start an upgrade to the fleet.

Radio-Contact information from a vendor at the CRA Road Show was given to Dean. He obtained some pricing information and as they are over \$2700.00 each, we will continue to research and look to budget for some in 2024.

Employment- Reviewed the summer college applications and will be calling them this week. April 10 was the deadline for the HEOP position, and Brad is looking at next week to review and compile applicants. An advertisement was also put into the Reporter for the vacant mechanic position with a deadline of May 8th. Kevin has completed and is certified in Office Tech Training, Field Manager and both he and Brad will be attending the Paser class 2 in Houghton on April 12.

Bridges- Idlewild: Application for funding sent to MDOT 4/3/23. Funding is estimated to be short 316 million dollars for bridge funding Statewide.

FFH-16: Interim Supr. Toivonen spoke with both Brian Hewitt (USFS/ Ottawa District) and Henry Schienbeck (Great Lakes Timber Assoc. Lobbyist) to assure them we are doing everything we can to get load restrictions removed. Schienbeck said he would voice to Legislature about getting some funding help.

Resort Drive: Discussed abandonment of bridge and will be reaching out to MDOT on it.

Seasonal Weight Restrictions are still on. Permit requests have slowed. Roads are very soft, and frost is coming out of the roads quickly.

Interim Supr. Toivonen additionally provided:

We are in the process of updating the Road Commission website through North Country Website Design, after which we will be able to post to the website ourselves.

A.E.D Units- Three units were ordered from Superior Life Services out of Marquette with a back-order timeline of 12 weeks. When Tom Bucek is back in the area, we will get CPR and AED training scheduled.

Interim Supr. Toivonen recognized and thanked the Road Commission crews for their hard work and efforts the last few weeks.

DELEGATIONS

Iron County Board: Commissioner Bruette provided some AED information he had obtained.

COMMITTEE REPORTS

c) Township Liaisons-Commissioner Schmidt and Interim. Supr. Toivonen are planning to attend the Bates Twp. on 4/12/23.

g) Parks and Recreation-Committee is looking to implement an online reservation system at Pentoga Park starting 2024. Also waiting to hear back from the DNR regarding Cooks Run.

PUBLIC COMMENT

Iron County Resident Mark Bromley asked about the signage being completed for Idlewild Bridge and stressed the importance of replacing the bridge.

OLD BUSINESS

None.

NEW BUSINESS

USED PLOW TRUCK

Interim Superintendent Toivonen and Shop Foreman Stolberg discussed the 2009 Cummins for sale from Oma Township. The truck having a front plow, a front mounted wing, and no underbody plow greatly limits who can operate it and where it can be used. The cost of attempting to modify the truck to how we would want it, on top of the purchase price, does not make financial sense compared to potentially buying a used truck already set up closer to how we would use it.

A motion by Commissioner Battan, supported by Schmidt, to not purchase the used truck for sale from Oma Township.

Ayes: Germic, Battan, Cihak, Schmidt, Frailing

Nays: None

Motion carried.

MERS EOY 2022

Finance Director Johnson presented the End of Year Statement of Fiduciary Net Position from MERS as informational: 2022 had an overall net decrease of \$551,890.04. However, when breaking it down quarterly instead, the first three quarters experienced a loss of \$1,112,880.40 with the fourth quarter gaining back \$560,990.36. Additionally, the Road Commission does not qualify for the Pension Grant Program advertised by the State. We were 62.6% funded as of last year and qualified applicants must be under 60%. Chairman Frailing asked that some research be done regarding the rate of return we have received up to now. Additionally, the Board requested a meeting with MERS to get some more information and ask questions.

FFH-16 BRIDGES-REHABILITATION ENGINEERING PROPOSALS

Engineering bids from GEI Consultants and Ayers Associates were received and presented for the Rehabilitation of the FH-16 N & S Branch Paint River Bridges.

Interim Supr. Toivonen recommended Ayers Associates, with the low bid of \$22,700 (11,350 each bridge). He added that Ayres also does our annual bridge inspections and is familiar with them.

A motion by Commissioner Schmidt, supported by Battan, to award the FFH-16 bridges engineering bid to Ayers Associates for \$22,700.

Ayes: Cihak, Germic, Battan, Schmidt, Frailing

Nays: None

Motion carried.

Corey Thompson, PE, CBI from Ayers was in the audience for any questions. Commissioner Schmidt asked about a timeline for construction. Corey anticipates design by fall of 2023, bids over winter and construction in 2024.

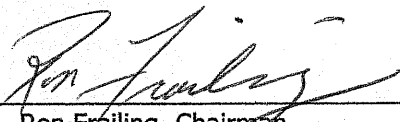
ATTORNEY'S REPORT

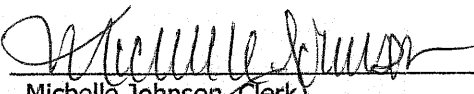
None.

COMMISSIONERS COMMENTS

Commissioner Schmidt recognized the road crews for doing a great job over the last few weeks with the snowstorms.

At 9:42 a.m. with no further business to come before the Board, it was motioned by Schmidt supported by Germic to adjourn.



Ron Frailing, Chairman

Michelle Johnson, Clerk

Schedule

The enclosed bar chart timeline provides a detailed progress schedule for each phase of work to bid the project in January 2024. Note that our schedule assumes 90 days for USACE/EGLE Permit Application review. GEI has available and capable staff to complete this work and we do not anticipate any of our scheduled workloads will present a conflict during the design of this project. We are prepared to begin work within two weeks of when a notice-to-proceed is issued. Our attached schedule assumes that a notice-to-proceed will be issued during the week of April 24, 2023.

Estimated Fee, Reimbursable Expenses, and Conditions of Service

The proposed scope of services outlined above will be performed in accordance with the enclosed Standard Professional Services Agreement, or other mutually agreeable terms. We propose to complete these services for a lump sum fee of \$39,450.00. A breakdown of the estimated fee and reimbursable expenses per phase for each bridge is detailed in the table below.

| Task | FH16 over North Branch Paint River | | FH16 over South Branch Paint River | | Total |
|--------------|------------------------------------|-----------------------|------------------------------------|-----------------------|--------------------|
| | Estimated Fee | Reimbursable Expenses | Estimated Fee | Reimbursable Expenses | |
| Preliminary | \$10,862.50 | \$626.00 | \$10,862.50 | \$626.00 | \$22,977.00 |
| Final | \$8,236.50 | \$0 | \$8,236.50 | \$0 | \$16,473.00 |
| Geotechnical | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | \$19,099.00 | \$626.00 | \$19,099 | \$626.00 | \$39,450.00 |

If additional services are needed beyond those described above, they will be billed on a time-and-expense basis according to the attached fee schedule. GEI will not execute any additional work without prior approval. GEI will submit invoices monthly.

Terms of Engagement

Our services will be performed in accordance with the attached Standard Professional Services Agreement or other mutually agreed upon terms. Please sign and return one copy of the attached Professional Services Agreement. A fully executed agreement will serve as our notice to proceed.

We thank you for the opportunity to submit our proposal for this project. Should you have any questions or require additional information, please contact Steffanie Pepin at (906) 629-6100. We look forward to the chance to work with you on this project.

Brad Toivonen
Iron County Road Commission
April 7, 2023
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Services not specifically included in the scope of services above are considered additional services. The cost for these additional services is not included in our proposed fee. If additional services are requested by the Owner, our fee will be adjusted by a mutually agreed upon amount. Examples of additional services include, but are not limited to:

1. Full-time or part-time construction administration, oversight, or material testing.
2. Soil borings.
3. Services resulting from significant changes in the general scope of the project.

Fee

We will perform the above services for a lump sum amount of \$22,700.00 (\$11,350.00 per bridge).

Cost breakdown is as follows:

Preliminary Design Phase: \$6,900.00

Final Design Phase: \$15,800.00

Geotechnical Phase: \$0.00

Contract Terms and Conditions

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

