

**POLICY NO. 10
AMENDMENT NO. 1**

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF IRON

SUBJECT: Freedom of Information Act

DATE REVISED: April 14, 2026

POLICY STATEMENT:

Effective on this date, it shall become the policy of the BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF IRON ("Board") that the Clerk to the Board/ Finance Director shall be designated as the Freedom of Information Act Coordinator for the Iron County Road Commission and shall be responsible for receiving and complying with all Freedom of Information Act request directed to the Board, as governed by PA 442 of 1976, as amended.

The Freedom of Information Act Coordinator shall be authorized to confer with legal counsel on Freedom of Information requests when deemed necessary.

The Board hereby adopts the attached, to become effective immediately and supersede any previous FOIA policies:

- Iron County Road Commission FOIA Policies and Guidelines, including the FOIA forms attached to these Policies and Guidelines
- Iron County Road Commission FOIA Public Summary of Procedures and Guidelines
- Iron County Road Commission FOIA Inspection of Records Guidelines

The FOIA forms shall be amended as necessary by the FOIA Coordinator in accordance with the Michigan Freedom of Information Act, as amended.

Copies of the Iron County Road Commission FOIA Policies and Guidelines, including the attached FOIA forms, the FOIA Public Summary of Procedures and Guidelines and the FOIA Inspection of Records Guidelines shall be posted on the road commission's website.

Bradley P. Toivonen, Superintendent/Manager

Ernie Schmidt, Chairman

ORIGINALLY ADOPTED: MAY 13, 1997